

**REORGANIZATION/REGULAR MEETING  
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS  
MONDAY, APRIL 27, 2020**

**7:30 PM REORGANIZATION/REGULAR BUSINESS MEETING**

**VIRTUAL MEETING - Due to COVID-19 Restrictions**

**REORGANIZATION MEETING MINUTES**

**I. CALL TO ORDER:** Jill Critchley Weber, President

**II. OPEN PUBLIC MEETING STATEMENT:** In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

**III. ROLL CALL:**

**Present:** Sal Arnuk, Ann Ciccarelli, Michelle Clark, Matthew Gilfillan, Lata Kenney, Michael Ryan, Bradley Smith, Michael Valenti, and Jill Critchley Weber

**Also present:** Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Dr. Vincent D’Elia, Assistant Superintendent of Student Support Services; Ms. Karen Chase; Assistant Superintendent of Curriculum and Instruction; Ms. Beth; Grant, Human Resources Manager; and 0 members of the public and press.

**IV. PLEDGE OF ALLEGIANCE -** Jill Critchley Weber led the assembly in the Pledge of Allegiance.

Ms. Critchley Weber offered her deepest sympathy for all the families that have lost loved ones and are suffering from the virus. She wishes everyone well

Ms. Critchley Weber thanked the administration and staff for all their work and efforts providing remote instruction and keeping the district operating. She realizes that no one has ever anticipated working under these conditions.

## V. REORGANIZATION ACTION ITEMS

### A. Annual Appointments

Agenda items A.1 to A.18, Motion by Trustee Ms. Critchley Weber, seconded by Trustee Mr. Gilfillan  
Roll call vote: 9-0

1. *(001-20/21) Appointment: Board Secretary and Assistant Board Secretary*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education appoints Peter Daquila as the Board Secretary for the 2020/2021 school year; and

**BE IT FURTHER RESOLVED:** That the Board of Education appoints Tatiana Gilbert as the Assistant Board Secretary to function in the absence of the Board Secretary for the 2020/2021 school year.

2. *(002-20/21) Appointment: Board Treasurer*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education appoints John Csatlos as the Treasurer of School Monies for the 2020/2021 school year at an annual salary of \$5,000.00.

3. *(003-20/21) Appointment: Purchasing Agent*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the appointment of the School Business Administrator as the Purchasing Agent for the district for the 2020/2021 school year; and

**BE IT FURTHER RESOLVED:** That the Purchasing Agent is authorized to award contracts up to his bid threshold of \$40,000.00 and establish the quote threshold at \$6,000.00. (These are the amounts for a Qualified Purchasing Agent)

4. *(004-20/21) Appointment: Insurance Brokers of Record*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education designates the following as Insurance Agents for the district for the 2020/2021 school year:

Commercial Insurance: Arthur J. Gallagher & Co.

Workers' Compensation: Arthur J. Gallagher & Co.

Health Benefits: Brown & Brown

**BE IT FURTHER RESOLVED:** That the insurance brokers are covered under Extraordinary Unspecifiable Services (EUS); and

**BE IT FURTHER RESOLVED:** That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.

5. *(005-20/21) Appointment: Board Attorney*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education appoints the firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC, Oakland, New Jersey to provide legal services to the district for the 2020/2021 school year, with the understanding that:

- a. Cleary, Giacobbe, Alfieri, Jacobs, LLC will charge a General Retainer of forty-eight thousand dollars (\$48,000.00) per year, which will include, by way of illustration, but not limitation, the following legal services: telephone calls, attendance at board meetings, attendance at board committee meetings, attendance at central office administrative meetings, review of contracts, board-authorized legal research and board-authorized legal opinions and other terms as outlined in the agreement.; and
- b. Cleary, Giacobbe, Alfieri, Jacobs, LLC at an annual expense not to exceed \$150,000.00 based on an hourly rate of \$150.00 for any services not covered by the general retainer fee; and

**BE IT FURTHER RESOLVED:** That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.

6. (006-20/21) Approval: Auditing Firm

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education appoints Wiss & Company, LLP as public school accountant, for the 2020/2021 school year at an annual fee of \$60,185.00 plus out-of-pocket costs for report production not to exceed \$900.00; and

**BE IT FURTHER RESOLVED:** That the district has obtained and reviewed a copy of the audit firm's most recent peer review and letter of comment; and

**BE IT FURTHER RESOLVED:** That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.

7. (007-20/21) Approval: Architect of Record

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education appoints Parette Somjen Architects, of Rockaway, New Jersey, as architect of record, for the 2020/2021 school year at an annual expense not to exceed \$50,000.00 based on a principal fee of \$165.00 per hour; and

**BE IT FURTHER RESOLVED:** That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.

8. (008-20/21) Approval: Investment Management Company

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the continuation of Investors Bank of Jackson, New Jersey as the investment manager to the district for the 2020/2021 school year (to manage the proceeds of the 2016 referendum funds); and

**BE IT FURTHER RESOLVED:** That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.

9. (009-20/21) Approval: Banking Services

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the continuation of Investors Bank to provide banking services for the 2020/2021 school year; and

**BE IT FURTHER RESOLVED:** That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.

10. (010-20/21) Approval: Financial Advisor

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the appointment of Phoenix Advisors, LLC of Bordentown, New Jersey as financial advisor to the district as needed for the 2020/2021 school year at an annual base fee of \$1,000.00; and

**BE IT FURTHER RESOLVED:** That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.

11. (011-20/21) Approval: Bond Counsel

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the appointment of McManimon, Scotland and Baumann, LLC of Roseland, New Jersey to provide specialized legal services necessary in conjunction with the capital program and as bond counsel to the district as needed for the 2020/2021 school year at an annual expense not to exceed \$10,000.00; and

**BE IT FURTHER RESOLVED:** That a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.

12. (012-20/21) Approval: Participation in Project Community Pride

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the district's participation in Southeast Project Community Pride, Inc., known as "Project Community Pride " at a cost of \$22,302.00 for the period of July 1, 2020 through June 30, 2021.

13. (013-20/21) Appointment: Medical Director

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education appoints Dr. Amy Gruber of the Chatham Family Practice, 396 Main Street, Chatham, New Jersey (AHS Hospital Corp./Overlook Medical Center, Overlook Family Practice Associates) as Medical Director to provide school physician services for the 2020.21 school year at an annual cost of \$20,800.00 for school physician and \$6,550.00 for sports physician.

14. (014-20/21) Appointment: Drug Screening Vendor

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education appoints Morris Omni Med of Florham Park, NJ, to perform the district's drug screening as required for the 2020/2021 school year; the costs for each assessment are \$85.00 for the physician's evaluation and \$30.00 for collecting the sample.

15. (015-20/21) Appointment: Drug Testing Vendor

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education appoints Aegis Science Corporation, of Nashville, TN, to perform the district's drug testing as required for the 2020/2021 school year; the costs for

screenings are \$35.00 for a 6 panel test; and additional screenings are \$10.00 for each test which is based on student symptoms.

16. (016-20/21) *Appointment: Drug and Alcohol Treatment Agency*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education appoints Summit Behavioral Health, Florham Park, New Jersey to provide substance abuse evaluations as required at a cost of \$150.00 each for the 2020/2021 school year.

17. (017-20/21) *Appointment: Drug and Alcohol Treatment Counselor*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education appoints Paul Lavella, LPC, LCADC, of Florham Park, NJ to provide substance abuse evaluations as required at a cost of \$250.00 each for the 2020/2021 school year.

18. (018-20/21) *Approval: Annual District Appointments*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following appointments for the 2020/2021 school year:

<p><b>Business Administrator/Board Secretary</b> Public Agency Compliance Officer (P.A.C.O.) Custodian of Records</p>
<p><b>Assistant Superintendent of Curriculum &amp; Instruction</b> Affirmative Action Officer</p>
<p><b>Assistant Superintendent of Student Support Services</b> Section 504 Officer American Disability Act (ADA) Coordinator DNJ Division of Child Protection and Permanency (DCPP) Liaison District Homeless Liaison District Anti Bullying Coordinator Title IX Coordinator</p>
<p><b>Supervisor of Buildings and Grounds</b> Indoor Air Quality Coordinator Right to Know Contact Person Asbestos/AHERA Coordinator Integrated Pest Management (IPM) Coordinator</p>
<p><b>CHS &amp; CMS Student Assistance Coordinators</b> Substance Awareness Coordinators</p>
<p><b>Attendance Officers</b> CHS Principal and Assistant Principals CMS Principal and Assistant Principals LAS Principal and Assistant Principal MAS Principal SBS Principal WAS Principal</p>
<p><b>District School Safety Specialist</b> LAS Assistant Principal / Superintendent of Schools</p>
<p><b>Chemical Hygiene Officer</b> Director of Secondary Education / Supervisor of Science K-12</p>

**BE IT FURTHER RESOLVED:** That the Business Administrator/Board Secretary is directed to advertise the name, office address and telephone numbers for each appointment; and

**BE IT FURTHER RESOLVED:** That the Superintendent or his designee is directed to develop and distribute the grievance procedure as per 28 CFR 35.107(a) for the American Disability Act; and

**BE IT FURTHER RESOLVED:** That the Board of Education indemnifies the Custodian of Records for all legal costs which might arise from this position.

**B. Annual Motions and Designations**

Agenda items B.1 to B.32, Motion by Trustee Ms. Critchley Weber, seconded by Trustee Mr. Gilfillan

Roll call vote: 9-0

1. (019-20/21) Approval: Board Policies and Bylaws

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education adopts and shall be governed in all actions and business to come before this Board by the written Board Policies, Regulations, and Job Descriptions previously duly adopted and contained in the Board of Education Policy Book as per Policy 0131.

2. (020-20/21) Approval: Parliamentary Procedures

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education to the extent consistent with State Law, Policies and By-Laws of the Board will be guided by “Robert’s Rules of Order” as per Policy 0164.

3. (021-20/21) Approval: Standard Operating Procedures

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the district’s Standard Operating Procedures for the 2020/21 school year.

4. (022-20/21) Approval: Purchasing Manual

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the district’s Purchasing Manual for the 2020/21 school year.

5. (023-20/21) Approval: School Depositories and Signatures

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A 18A:19-1):

Account Name	No. of Signatures	Authorized Signatures	Bank	Account #
General Account	3	1 of President, Vice-President 1 of Bd. Secy., Supt. 1 of Treas., Asst. Bd. Secy.	Investors Bank	xxxx0799
Cafeteria Account	3	1 of President, Vice-President 1 of Bd. Secy., Supt. 1 of Treas., Asst. Bd. Secy.	Investors Bank	xxxx1402
Unemployment Insurance	2	1 of Bd. Secy., Supt.	Investors	xxxx1440

Trust		1 of Treas., Asst. Bd. Secy.	Bank	
Payroll Agency Account	2	1 of Bd. Secy., Supt. 1 of Treas., Asst. Bd. Secy.	Investors Bank	xxxx0836
Payroll Account	1	1 of Treas., Asst. Bd. Secy.	Investors Bank	xxxx1341
CHS Petty Cash	2	CHS Principal CHS Principal's Secretary Bd. Secy.	Investors Bank	xxxx1497
CMS Petty Cash	2	CMS Principal CMS Asst. Principal Bd. Secy.	Investors Bank	xxxx1572
LAS Petty Cash	2	LAS Principal LAS Asst. Principal Bd. Secy.	Investors Bank	xxxx1609
MAS Petty Cash	2	MAS Principal MAS School Secretary Bd. Secy.	Investors Bank	xxxx1633
SBS Petty Cash	2	SBS Principal SBS School Secretary Bd. Secy.	Investors Bank	xxxx1571
WAS Petty Cash	2	WAS Principal WAS School Secretary Bd. Secy.	Investors Bank	xxxx1690
Maintenance Dept. Petty Cash	2	Supervisor Secretary Bd. Secy.	Investors Bank	xxxx1831
Board Office Petty Cash	2	Bd. Secy., Asst. Bd, Secy. Superintendent Asst. Supt. of Student Support Svcs.	Investors Bank	xxxx1770
CHS Student Activity Account	2	CHS Principal CHS Principal's Secretary Bd. Secy.	Investors Bank	xxxx1529
CHS Athletic Activities Account	2	CHS Principal CHS Principal's Secretary Bd. Secy.	Investors Bank	xxxx1529
CMS Student Activity Account	2	CMS Principal CMS Asst. Principal Bd. Secy.	Investors Bank	xxxx1572
LAS Student Activity Account	2	LAS Principal LAS Asst. Principal Bd. Secy.	Investors Bank	xxxx1614
MAS Student Activity Account	2	MAS Principal MAS School Secretary Bd. Secy.	Investors Bank	xxxx1652
SBS Student Activity Account	2	SBS Principal SBS School Secretary Bd. Secy.	Investors Bank	xxxx1765
WAS Student Activity Account	2	WAS Principal WAS School Secretary Bd. Secy.	Investors Bank	xxxx1727
Other Scholarship	2	Bd. Secy. Asst. Bd. Secy. Superintendent Treasurer	Investors Bank	xxxx1459
CHS Sports Official Account	2	Bd. Secy. Asst. Bd. Secy. Superintendent	Investors Bank	xxxx9254
SDOC Bond Proceeds Account (2016 Referendum)	2	Bd. Secy. Asst. Bd. Secy. Superintendent	Investors Bank	xxxx5525
SDOC Bond Proceeds Account (2016 Referendum)	2	Bd. Secy. Asst. Bd. Secy. Superintendent	Investors Bank	xxxx2054

6. (024-20/21) *Approval: Designation of Official of Investments and Wires*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education designates the Business Administrator/ Board Secretary as the person responsible for any and all Board of Education investments; and  
**BE IT FURTHER RESOLVED:** That the Business Administrator/Board Secretary or Assistant Business Administrator/Assistant Board Secretary be authorized to make wire transfers amongst the board accounts as may be necessary.
7. (025-20/21) *Approval: Designation of Official Newspaper for Legal Notices*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education designates the Daily Record as the official newspaper for legal notices and the TAP (news online), Star Ledger, or the Chatham Courier be so designated should it be impossible to advertise in the Daily Record for reasons of timely notice, emergency, or other reasons; and  
**BE IT FURTHER RESOLVED:** That personnel postings will be placed on the district website, NJhire.com, NJschoolemployment.com, and LinkedIn,  
**BE IT FURTHER RESOLVED:** That the Board Secretary send all notices of any regular, special, or rescheduled meeting to any individual requesting to be placed on a mailing list as provided by N.J.S.A. 10:4-19 and Policy 0162 and upon the prepayment of a fee of \$50.00 per year. Such requests for notices under this resolution shall terminate at midnight on June 30<sup>th</sup> of each school year.
8. (026-20/21) *Approval: Designation of Meetings*  
**RESOLVED:** that the School District of the Chathams Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held in the School District of the Chathams High School Media Center, located at 255 Lafayette Avenue, Chatham, NJ, at 7:30 PM, as set forth below unless indicated otherwise:  
**BE IT FURTHER RESOLVED:** That the purpose of the regular meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary;  
**BE IT FURTHER RESOLVED:** That the aforesaid notice of regularly scheduled meetings will be posted in the Board of Education Administrative Office, 259 Lafayette Avenue, Chatham, New Jersey and on the district website; and  
**BE IT FURTHER RESOLVED:** That the aforesaid notice be sent to the Daily Record and Chatham Courier, and TAP (news online), the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act; and  
**BE IT FURTHER RESOLVED:** That the aforesaid notice be filed with the Clerks of Chatham Borough and Chatham Township.  
**BE IT FURTHER RESOLVED:** That the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and



**BE IT FURTHER RESOLVED:** That in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

**BE IT FURTHER RESOLVED:** That the Board of Education will meet on the following dates:

Monday	April 27, 2020	Regular Meeting – Board Reorg/Budget Hearing	7:30 PM
Monday	May 11, 2020	Regular Meeting	7:30 PM
Monday	June 15, 2020	Regular Meeting	7:30 PM
Monday	July 13, 2020	Regular Meeting	7:30 PM
Monday	August 24, 2020	Regular Meeting	7:30 PM
Monday	September 21, 2020	Regular Meeting	7:30 PM
Monday	October 12, 2020	Regular Meeting	7:30 PM
Monday	November 2, 2020	Regular Meeting	7:30 PM
Monday	November 16, 2020	Regular Meeting	7:30 PM
Monday	December 7, 2020	Regular Meeting	7:30 PM
Monday	January 11, 2021	Regular Meeting	7:30 PM
Monday	February 1, 2021	Regular Meeting	7:30 PM
Monday	March 1, 2021	Regular Meeting	7:30 PM
Monday	March 15, 2021	Regular Meeting– Tent. Preliminary Budget Discussion	7:30 PM
Monday	March 29, 2021	Regular Meeting– Tent. Preliminary Budget Discussion	7:30 PM
Monday	April 19, 2021	Regular Meeting – Tent. Board Reorg/Budget Public Hearing	7:30 PM
Monday	May 17, 2021	Regular Meeting	7:30 PM
Monday	June 21, 2021	Regular Meeting	7:30 PM
Monday	July 12, 2021	Regular Meeting	7:30 PM
Monday	August 23, 2021	Regular Meeting	7:30 PM
NOTES:	a. Special Public Meetings where official action is taken will be scheduled as needed with proper notice. b. Closed Executive Sessions with the public excluded for discussion of personnel, legal matters, will be authorized as needed by resolution during public meetings or by special notice.		

9. (027-20/21) Approval: Enrollment of Chatham High School as a Member of the NJ State Interscholastic Athletic Association

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3 et seq. and Policy 2431) herewith enrolls Chatham High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA; and

**BE IT FURTHER RESOLVED:** That this resolution will continue to be in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted by the Board. Pursuant to N.J.S.A. 18A:11-3, in adopting this

resolution the Board of Education adopts as its own policy and agrees to be governed by the constitution By-Laws and Rules and Regulations of the NJSIAA.

10. (028-20/21) Approval: Petty Cash Reorganization Accounts

**WHEREAS:** There has been a need to reestablish a petty cash fund for the purpose of making immediate payments of comparatively small amounts as per board policy; and

**WHEREAS:** The State Board of Education has amended N.J.A.C. 6A:23-2.9, N.J.S.A. 18A:19-13, and Policy 6620 to establish requirements which strengthen the fiscal controls and accountability for petty cash funds; and therefore be it

**RESOLVED:** Upon the recommendation of the Superintendent, the Board authorizes the establishment of the following petty cash funds in the amounts indicated below:

Location	Account Amount	Single Expenditure
Chatham High School	\$1,000	\$150
Chatham Middle School	1,000	150
Lafayette Avenue School	500	150
Milton Avenue School	500	150
Southern Boulevard School	500	150
Washington Avenue School	500	150
Board Office	4,000	500
Maintenance Dept.	1,000	150

Each primary signatory shall insure that:

- a. Petty cash funds are spent for budgeted items only.
- b. No single purchase for petty cash may exceed \$150 (Board Office reimbursement: \$500).
- c. Funds are not used to subvert the regular purchasing procedures
- d. The checking accounts are to be reconciled on a monthly basis and reported to the board.
- e. Petty cash is distributed in check form on the two signatures indicated above.
- f. All disbursements for petty cash shall be reported at the next regular meeting of the Board as it is reimbursed. All petty cash funds shall be established by board approved voucher and all unused cash is to be returned to the depository at the close of each fiscal year.

11. (029-20/21) Approval: Authorization of the Use of State Contracts

**WHEREAS:** Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

**WHEREAS:** The Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

**WHEREAS:** The Board of Education desires to authorize its purchasing agent for the 2020/2021 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and therefore be it

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property.

12. (030-20/21) Approval: Payment of Bills Between Meetings

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education appoints the Business Administrator as Claims Auditor to verify and pay bills as needed to protect the interests of the board between meetings with the advice and consent of the Chairperson of the Finance Committee and/or the Board President which will be listed as paid at the next regular board meeting.

13. (031-20/21) Approval: Tax Shelter Annuity Companies

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education designates the current Tax Sheltered Annuity Companies, open for enrollment to any School District of the Chathams Board of Education, in the County of Morris, New Jersey, Employee for the 2020/2021 school year as per N.J.S.A. 18A:66-127 and Policy 6520:

Name	403(b)	457(b)
AIG Valic	X	X
AXA Equitable	X	X
Citistreet (MetLife) Metro TSA	X	
Financial Resources & Retire. FRJ Fund Choice	X	X
Matrix Financial Group, Inc.	X	X
MetLife	X	X
Prudential Annuities	X	
The Vanguard Group	X	

14. (032-20/21) Approval: Admin Partners, LLC - Third Party Administrator

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Admin Partner, LLC as the Third party Administrator for the district’s 403(b) plan and the district’s 457(b) plan.; and

**BE IT FURTHER RESOLVED:** that the board authorizes Admin Partners to act on the district’s behalf with respect to these plans, and to take any and all actions necessary or desirable to implement, maintain and administer the District’s 403(b) Plan and the District’s 457(b) plan in accordance with the Board’s intentions, and with all applicable state and federal laws.

15. (033-20/21) Approval: Related (Administrative) Services - Ameriflex

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the purchase of administrative services from Ameriflex, that relate to COBRA and billing services for retirees, at an estimated cost of \$3,000.00 annually, effective July 1, 2020 through June 30, 2021.

16. (034-20/21) Approval: Chart of Accounts

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district; and

**BE IT FURTHER RESOLVED:** That the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

**BE IT FURTHER RESOLVED:** That the Superintendent or his designee is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

17. (035-20/21) Approval: Tax Payment Schedules

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the schedule of tax payments from the Borough and Township of Chatham for the 2020/2021 school year as follows in accordance with N.J.S.A. 18A:13-23 and Policy 6141:

**School District of the Chathams  
Tax Payment Schedule  
CHATHAM BOROUGH  
2020/2021**

	<b>GCE</b>	<b>Debt Service</b>	<b>Total</b>
July 2020	\$1,684,760.00	\$672,079.00	\$2,956,839.00
August 2020	\$1,684,760.00	\$0.00	\$2,284,760.00
September 2020	\$2,884,761.00	\$0.00	\$2,284,761.00
October 2020	\$2,884,761.00	\$0.00	\$2,284,761.00
November 2020	\$2,284,761.00	\$0.00	\$2,284,761.00
December 2020	\$2,284,761.00	\$672,078.00	\$2,956,839.00
subtotal	\$13,708,564.00	\$1,344,157.00	\$5,052,721.00
January 2021	\$2,284,760.00	\$0.00	\$2,284,760.00
February 2021	\$2,284,760.00	\$0.00	\$2,284,760.00
March 2021	\$2,284,760.00	\$0.00	\$2,284,760.00
April 2021	\$2,284,760.00	\$0.00	\$2,284,760.00
May 2021	\$2,284,761.00	\$0.00	\$2,284,761.00
June 2021	\$2,284,761.00	\$0.00	\$2,284,761.00
subtotal	\$13,708,562.00	\$0.00	\$13,708,562.00
<b>TOTAL</b>	<b>\$27,417,126.00</b>	<b>\$1,344,157.00</b>	<b>\$28,761,283.00</b>
Borough	41.1313%		

**School District of the Chathams  
Tax Payment Schedule  
CHATHAM TOWNSHIP  
2020/2021**

	<b>GCE</b>	<b>Debt Service</b>	<b>Total</b>
July 2020	\$3,270,037.00	\$961,905.00	\$4,231,942.00
August 2020	\$3,270,037.00	\$0.00	\$3,270,037.00
September 2020	\$3,270,037.00	\$0.00	\$3,270,037.00
October 2020	\$3,270,037.00	\$0.00	\$3,270,037.00
November 2020	\$3,270,037.00	\$0.00	\$3,270,037.00
December 2020	\$3,270,038.00	\$961,904.00	\$4,231,942.00
subtotal	\$19,620,223.00	\$1,923,809.00	\$21,544,032.00
January 2021	\$3,270,037.00	\$0.00	\$3,270,037.00
February 2021	\$3,270,037.00	\$0.00	\$3,270,037.00
March 2021	\$3,270,037.00	\$0.00	\$3,270,037.00
April 2021	\$3,270,037.00	\$0.00	\$3,270,037.00
May 2021	\$3,270,037.00	\$0.00	\$3,270,037.00
June 2021	\$3,270,037.00	\$0.00	\$3,270,037.00
subtotal	\$19,620,222.00	\$0.00	\$19,620,222.00
<b>TOTAL</b>	<b>\$39,240,445.00</b>	<b>\$1923,809.00</b>	<b>\$41,164,254.00</b>
Township	58.8687%		

18. (036-20/21) Approval: Annual Tuition Rate for 2020/2021

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following annual tuition rates for non-resident pupils for the 2020/2021 school year:

<b>Grades</b>	<b>Annual Tuition Amount</b>
K – 5	\$15,000
6 – 8	\$16,000
9 – 12	\$18,000

19. (037-20/21) Approval: Annual CHIPs Rate for 2020.2021

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Chatham Inclusion Preschool (CHIP) 10 month program tuition rate of \$3,000.00 for the 2020/2021 school year.

20. (038-20/21) Approval: Musical Instrument Maintenance Fees

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves musical instrument maintenance fee per student of \$80.00 (no increase) for the 2020/2021 school year; and

**BE IT FURTHER RESOLVED:** That the Board of Education approves the Lafayette School grades 4 and 5 drummers’ maintenance fee of \$40.00 per student for the 2020/2021 school year.

21. (039-20/21) Approval: Activity Participation Fee

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education, in accordance with Board of Education Policy No. 2436, approves an activity participation fee of \$150.00 for the 2020/2021 school year.

22. (040-20/21) Approval: Anticipated Contracts for 2020/2021 to be Renewed, Awarded or Expire During the School Year - Per PL 2015 Chapter 47

Pursuant to PL 2015, Chapter 47, the School District of the Chathams Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education in 2020/2021. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. *et seq.*, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 *et. seq.* (List of contracts on file in the Business Office)

23. (041-20/21) Approval: Bid/Purchasing Contract Services for Goods & Services

**WHEREAS:** In accordance with the N.J.S.A. 18A: 18A-11 *et seq.* the School District of the Chathams Board of Education may jointly, by agreement, provide for goods and services with other boards of education; and

**WHEREAS:** the agencies listed below (hereinafter referred to as “lead agencies”), are able to provide bid/purchasing contract services for cooperative skilled trades, provision of school supplies in various categories, including but not limited to general supplies, fine art, technology education, physical education, health, science, home economics, library, plumbing, electrical, hardware and custodial supplies, paper, lumber, computer supplies and audio visual supplies and equipment and time and materials for building maintenance:

Camden County ESC	National Purchasing Cooperative
Central Susquehanna Intermediate Unit d/b/a The Keystone Purchasing Network	New Jersey State Cooperative
Ed Data Services, Inc.	PEPPM National Cooperative Contract
ESCMC (ESC of Morris County)	SJTP (Sterling High School - “Sterling and South Jersey Technology Partnership)
ESC of New Jersey (formerly Middlesex Regional ESC - Environmental & mold coverage)	Somerset County ESC
Hunterdon County ESC	Somerset County Pricing System
Hunterdon County Purchasing Co-op	Sourcewell National Cooperative
Middlesex ESC	Sussex County Regional Cooperative
Morris County Cooperative Pricing Council	Union County ESC
MUJC (Morris Union Jointure Commission	Union Jointure Commission
NJ Edge, .Net., Inc. - Edge Market Cooperative Pricing System	U.S. Communities Government Purchasing Alliance National Cooperative
National IPA	

**NOW, THEREFORE, BE IT RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves jointure agreements for the 2020/2021 school year with the above named lead agencies for bid/purchasing contract services as outlined above, and

**BE IT FURTHER RESOLVED:** That the Board of Education authorizes the above named lead agencies to receive bids, if necessary, on behalf of the board for these services.

24. (042-20/21) Approval: Joint Goods and Services Agreements Including Transportation

**WHEREAS:** In accordance with the N.J.S.A. 18A: 18A-11 et seq. the School District of the Chathams Board of Education may jointly, by agreement, provide for goods and services with other boards of education including transportation services; and

**WHEREAS:** the agencies listed below (hereinafter referred to as “Lead Agencies”) are able to provide transportation services to children who are residents of the School District of the Chathams;

Camden County ESC	MUJC (Morris Union Jointure Commission)
ESCMC (ESC of Morris County)	Somerset County ESC
ESC of New Jersey (formerly Middlesex Regional ESC - environmental & mold coverage)	Sussex County Regional Cooperative
ERESC (Essex Regional ESC)	Union County ESC
Florham Park BOE	Union Jointure Commission
Madison BOE (for bowling & athletic programs transportation)	

**NOW, THEREFORE, BE IT RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves jointure agreements for the 2020/2021 school year with the above named lead agencies to provide goods and services where the cost of services will be prorated based on the contractual requirements and actual costs in accordance with the rules, regulations, and policies established by State law; and

**BE IT FURTHER RESOLVED:** That the School District of the Chathams Board of Education approves the above named lead agencies to receive bids, if necessary, on behalf of the board for these goods and services.

25. (043-20/21) Approval: Related Services – County Commission Providers

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the purchase of related services from the Educational Services Commission of Morris County, Essex Regional Educational Services Commission, and the Morris-Union Jointure Commission as required by individual student IEPs for the 2020/2021 school year. (Rate schedules on file in the Business Office)

26. (044-20/21) Approval: Disposal of Equipment

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Business Administrator to dispose of or sell any district equipment that has exceeded its useful life, is no longer needed and no longer provides any value to the district during the 2020/2021 school year.

27. (045-20/21) Approval: *Right to Know Survey*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves RK Environmental to complete the New Jersey Department of Health and Senior Services Right to Know Survey Update and to provide Right-To-Know Compliance Services during the 2020/2021 school year for the district at an approximate cost of \$4,038.75 which includes labeling and training.

28. (046-20/21) Approval: *Collection and Maintenance of Pupil Records*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education authorizes certified school personnel to collect and maintain the following mandated pupil records as per N.J.A.C. 6A:32-7.3 and Policy 8330:

- a. The student's name, address, telephone number, date of birth, name of parent(s), gender, citizenship, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, and year completed.
- b. Record of daily attendance;
- c. Descriptions of student progress according to the system of student evaluation used in the school district;
- d. History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees;
- e. Records pursuant to rules and regulations regarding education of students with disabilities; and
- f. All other records required by the State Board of Education.

29. (047-20/21) Approval: *PTO Events*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves all PTO sponsored events and activities at the School District of the Chathams facilities throughout the 2020/2/2021 school year.

30. (048-20/21) Approval: *Doctrine of Necessity*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the School Ethics Commission Doctrine of Necessity as follows:

**WHEREAS:** The School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

**WHEREAS:** Questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

**WHEREAS:** The School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

**WHEREAS:** The opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and



**WHEREAS:** The opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

**WHEREAS:** In keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

**NOW THEREFORE BE IT RESOLVED:** That the School Ethics Commission hereby requires that Boards of Education and Charter School Boards of Trustees must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

**BE IT FURTHER RESOLVED:** That Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

**BE IT FURTHER RESOLVED:** That the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Associate of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

31. (049-20/21) *Approval: Travel and Related Expense Reimbursement*

**WHEREAS:** The School District of the Chathams Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS:** N.J.A.C. 6A:23A-7.1 et seq. Requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS:** A Board of Education may establish, for regular district business travel only, an annual school year threshold of \$2,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS:** Travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

**THEREFORE, BE IT RESOLVED:** That the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23-7.1 et seq. As being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

**BE IT FURTHER RESOLVED:** That the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$150,000 for all staff and board members.

32. (050-20/21) Approval: Adoption of Code of Ethics

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education Members had the required Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C. 6A:30; and

**BE IT FURTHER RESOLVED:** That the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the School District of the Chathams Board of Education; and

**BE IT FURTHER RESOLVED:** That the Board of Education adopts the following Code of Ethics as per N.J.S.A. 18A:12-24.1 and Policy 0142:

The members of the board of education recognize that they hold authority not as individuals but as members of the board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the board adopts this code of ethics:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
  - b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
  - c. I will confine my Board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
  - d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
  - e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the Board.
  - f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
  - g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
  - h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
  - i. I will support and protect school personnel in proper performance of their duties.
  - j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.
- The board shall see that all members of the board receive training in understanding and adhering to this code of ethics and shall discuss it annually at a regularly scheduled public meeting. Each member shall sign documentation that he/she has received a copy of it and has read and understood it.

**C. Appoint Standing Committees**

Agenda item C.1, Motion by Trustee Ms. Critchley Weber, seconded by Trustee Mr. Gilfillan  
 Roll call vote: 9-0

1. (051-20/21) Approval: Committees, Committee Members, Liaisons, and Delegates

**RESOLVED:** Upon the recommendation of the Superintendent, the President shall appoint Board members to serve a one-year term on the following board standing committees and to serve as liaisons and delegates which are deemed appropriate for the upcoming year:

<b>Curriculum</b>	<b>Finance/Facilities</b>
Lata Kenney, Chair	Matthew Gilfillan, Chair
Michelle Clark	Lata Kenney
Ann Ciccarelli	Michael Ryan
Jill Weber	Bradley Smith
Alternate: Matt Gilfillan	Alternate: Sal Arnuk
<b>Personnel</b>	<b>Policy/Planning</b>
Ann Ciccarelli Chair	Michael Ryan, Chair
Michelle Clark	Sal Arnuk
Michael Valenti	Bradley Smith
Jill Weber	Michael Valenti
Alternate: Lata Kenney	Alternate: Jill Weber
<b>Negotiations</b>	
Sal Arnuk	
Matthew Gilfillan	
Alternate: Michael Valenti	
<b><u>Liaisons</u></b>	
Chatham Borough: Jill Weber	
Chatham Township: Michelle Clark	
Chatham Education Foundation: Lata Kenney	
Chatham Recreation: Matthew Gilfillan	
PTO District Cabinet: Ann Ciccarelli	
Chatham Athletic Boosters: Ann Ciccarelli/Jill Weber	
Chatham Performing Arts Boosters: Sal Arnuk	
<b><u>Delegates</u></b>	
NJSBA: Delegate: Lata Kenney	
MCSBA: Delegate: Matthew Gilfillan	
MCESC: Delegate: Michael Valenti	

## REGULAR BUSINESS MEETING

### I. BOARD PRESIDENT'S COMMENTS:

- Comments were made at the beginning of the meeting.

### II. ADMINISTRATIVE REPORTS

#### A. SUPERINTENDENT'S REPORT

- Dr. LaSusa noted that 6 weeks ago the meeting was in CHS Media Center and the amount of change in that time.
- Dr. LaSusa expressed his sympathy to all residents' and staff that have lost loved ones to the virus. He wishes the best to all staff and students and commends members that are sick and are recovering.

#### School Closure Update:

- A set time frame is not available yet. There are numerous versions discussed but nothing has been formally decided. We are waiting on guidelines on the procedures for re-opening.
- Dr. LaSusa thanked all the parents that have been providing assistance to families that need assistance.
- The district is working to continue to improve instruction each week. The goal is to provide meaningful instruction.

#### B. BUSINESS ADMINISTRATOR'S REPORT

#### Construction Update:

- CMS is almost complete. We are waiting on installation of the railings on the balcony and the final inspections.

#### Provision of meals during the School Closure:

- Mr. Daquila noted that the district has been providing up to 30 lunches a day to the eligible Free & Reduced Lunch students that are requesting the lunches.
- Mr. Daquila gave special thanks to Joann Carroll & Helping Hands for their fund raising efforts which will distribute \$25.00 ShopRite gift cards weekly to each eligible Free & Reduced Lunch students and to other families in need within the Borough and Township

### III. COMMITTEE REPORTS

**A. Personnel:** Ms. Ciccarelli stated the committee met two weeks ago and discussed the fall staffing. Dr. LaSusa noted that the majority of the vacancies for next school year have been fulfilled.

**B. Curriculum:** Ms. Kenney met with the committee and discussed the CMS 8<sup>th</sup> grade trip. It will take place in October. They also discussed learning in the K-5 environment.

**C. Finance/Facilities:** Mr. Gilfillan met with the committee on April 13<sup>th</sup>. They discussed the 2020/2021 budget, refunds on subscription busing, adjusting the payments for aid in lieu of

transportation, future revenue projections in 2020/2021 for potential state aid reductions. The referendum will be delayed until 2021.

**D. Policy and Planning:** Mr. Ryan had nothing to report.

**Liaisons**

Chatham Borough: Ms. Weber had nothing to report.

Chatham Township: Ms. Clark had nothing to report.

Chatham Athletic Boosters: Ms. Ciccarelli and Ms. Critchley Weber had nothing to report.

Chatham Performing Arts Boosters: Ms. Critchley Weber had nothing to report.

Chatham Education Foundation: Ms. Kenney reported that the CEF donation of \$1,700.00 was used for 3D printing supplies. STEM teachers are printing masks and donating them to Medical Personnel.

Chatham Recreation: Mr. Gilfillan had nothing to report.

PTO District Cabinet: Ms. Ciccarelli had nothing to report.

**IV. MINUTES**

Motion by Trustee Ms. Critchley Weber, seconded by Trustee Mr. Gilfillan

Roll call vote: 7-0-2, Ms. Kenney and Mr. Smith abstained.

*Approval: Minutes*

**RESOLVED:** That the Board of Education approves the minutes from the following meetings:

- March 16, 2020 - Public and Executive Sessions

**V. PUBLIC COMMENTARY**

***NOTICE OF PUBLIC COMMENT TIME LIMIT***

*Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.*

- Ms. Weber read the following comments

Paul Krieg:

Relative to student activity fees at Chatham High School, I am concerned that the fees appear to be commingled with general funds.

I would like to understand how many of the activities that incur the fee incur costs per pupil lower than the standard fee – in other words, do some activities subsidize other activities? I am surprised that the same fee is charged for people on the football team vs the Book Club, German Club, etc. While I understand that students frequently participate in multiple activities, I think it's quite possible that a small percentage of students realize the entire subsidy from our taxes – the football team, the ice hockey team, etc., and other students – the book club, the film criticism club, etc. – are paying more than the cost of their activities.

Further transparency on the distribution of the fees collected and the disbursement of expenses on the associated activities would be appreciated.

Bill Heap:

Wanted to know if there would be an adjusted timetable for the referendum.

Fran Drew:

Questioned state funding for the referendum projects under the current economy.

Ms. Weber stated that the referendum will be delayed until 2021 and when the documentation is sent to the state the debt service figures (state funding) will be provided.

Mr. Gilfillan – Activity Fees: There is one set fee for activities. The district policy has been in effect for approximately 10 years. Families can ask for assistance if they are in financial hardship.

Ms. Ciccarelli suggested a discount for families with multiple students at CHS.

Mr. Gilfillan noted that assistance will have to be on a case to case basis. Administration will need to use discretion and make adjustments accordingly.

Mr. Ryan stated that having a fee for each activity would be a logistic nightmare.

Mr. Arnuk noted that all of the teachers are doing an outstanding job with the remote instruction. They are doing their best but cannot please everyone. Interactive learning benefits the students. Extra guidance needs to be provided for the Special Education students.

Dr. LaSusa noted that the district is being proactive with providing support to the students in need. He instructed the district staff to be flexible in providing instruction. The district is constantly evaluating the instruction being provided and changes are being made as deemed necessary.

## VI. ACTION ITEMS

### A. PERSONNEL

Agenda items A.1 to A.23, Motion by Trustee Ms. Ciccarelli, seconded by Trustee Ms. Critchley Weber, Roll call vote: 9-0

Dr. LaSusa wished both Ms. Holzer and Ms. Raffo all the best for their retirements. Both have been outstanding teachers and will be missed.

#### 1. (0284-19/21) Acceptance: Retirement

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts the retirement of the following staff members:

Name	Location/Position	Effective Date
Holzer, Margaret	CHS/Teacher of Science	07/01/2020
Raffo, Randy	LAF/Teacher of Health & PE	07/01/2020

#### 2. (0285-19/20) Acceptance: Resignation

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date
Lynn, Mallory	CHS/Teacher of Mathematics	06/30/2020
Lanzilotta, Christina	CHS/School Counselor	06/30/2020
Abner, Kelly	CHS/Teacher of /Health/Phys. Ed	06/30/2020
Sheppard, Jenna	CHS/Teacher of /Health/Phys. Ed	06/30/2020
Ortiz, Linda	CHS/Teacher of Mathematics	06/30/2020
Wasserman, Sandra	CMS/Teacher of French	06/30/2020
Seibert, Amanda	CMS/Teacher of Mathematics	06/30/2020

3. *(0286-19/20) Approval: Employee Separation Agreement*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education enters into a separation agreement with employee #2147, retroactive to 03/09/2020. The document and all details of the separation will remain on file in the district office of human resources.
4. *(0287-19/20) Approval: Contracts - Certificated Staff*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the appointment of the district certificated staff members for the 2020/2021 school year as per the agreement between the Board of Education and the Chatham Education Association. *(Attachment A.4)*
5. *(0288-19/20) Approval: Contracts - Secretarial Staff*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the appointment of the district secretarial staff members for the 2020/2021 school year as per the agreement between the Board of Education and the Chatham Education Association. *(Attachment A.5)*
6. *(0289-19/20) Approval: Contracts - Custodial Staff*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the appointment of the district custodial staff members for the 2020/2021 school year as per the agreement between the Board of Education and the Chatham Education Association. *(Attachment A.6)*
7. *(0290-19/20) Approval: Contracts - Maintenance Staff*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the appointment of the district maintenance staff members for the 2020/2021 school year as per the agreement between the Board of Education and the Chatham Education Association. *(Attachment A.7)*
8. *(0291-19/20) Approval: Central Office Confidential Support Staff*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the appointment of Central Office Confidential Support Staff for the 2020/2021 school year. *(Attachment A.8)*
9. *(0292-19/20) Approval: Contract - Technology Staff*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the appointment of district technology staff for the 2020/2021 school year, as per the agreement between the Board of Education and the Technology Staff and as per the agreement between the Board of Education and the Chatham Education Association. *(Attachment A.9)*
10. *(0293-19/20) Approval: Contract - District Staff*  
**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the appointment of district staff members for the 2020/2021 school year. *(Attachment A.10)*

11. (0294-19/20) Approval: Contract - Security Personnel

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the appointment of the district security personnel for the 2020/2021 school year. (Attachment A.11)

12. (0295-19/20) Approval: Contracts - 2020/2021 School Year

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves contracts for the following individuals for the 2020/2021 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Column/Step	Salary	Effective Date	Termination Date	Notes
Crouse, Henry	Teacher of Social Studies	CHS	MA45/7	\$69,690.00	08/25/2020	06/30/2021	
Sproviero, Amanda	Teacher of Math	CHS	MA15/7	\$67,500.00	08/25/2020	06/30/2021	
Wang,	Teacher of Math	CHS	BA/7	\$61,975.00	08/25/2020	06/30/2021	
Pfister, Emily	Teacher of Special Education	CMS	MA/6	\$63,910.00	08/25/2020	06/30/2021	
Engell, Tine	Teacher of French	CMS	MA/3	\$61,560.00	08/25/2020	06/30/2021	
Pane, Cassandra	Teacher of Special Ed	CMS	MA/5	\$62,620.00	08/25/2020	06/30/2021	
Molinaro, Hayley	Teacher of Biology	CHS	MA15/7	\$67,500.00	08/25/2020	06/30/2021	
Blakovich, Amber	Teacher of Music	CMS	BA30/5	\$61,440.00	08/25/2020	06/30/2021	
Goodstein, Dana	Teacher of Music	LAF	BA/3	\$58,075.00	08/25/2020	06/30/2021	Notes
Harte, Ryan	Teacher of Special Education	CMS	BA15/3	\$59,235.00	08/25/2020	06/30/2021	

13. (0296-19/20) Approval: Contracts - Leave Replacement Assignment

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves a contract for the following Leave Replacement assignment for the 2019/2020 school year:

Name	Position	Location	Column/Step	Salary	Effective Date	Termination Date	Notes
Guinee, Caroline	Teacher of ELA	CHS	BA/3	\$287.15 per diem	4/27/2020	06/30/2020	Includes 3 shadow days @ \$100/day.



14. (0297-19/20) Amendment: Contract - Leave Replacement Assignment

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends the contracts for the following Leave Replacement assignments for the 2019/2020 school year:

Name	Position	Location	Column / Step	Salary	Effective Date	Termination Date	Notes
Zederbaum, Michele	Teacher of ELA	CHS	BA/3	\$287.15 per diem	05/01/2020	06/30/2020	Supersedes action on 03/16/20 to amend eff. date & include 3 shadow days @ \$100/day
Larson, Catherine	Elementary School Teacher	LAF	BA/3	\$57,430 Prorated \$31,299.35	11/14/2019	04/24/2020	Supersedes action on 11/18/19 to add 4 co-teaching days.

15. (0298-19/20) Approval: Maternity Leave of Absence

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following *Maternity Leave of Absence*:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 7450	08/25/2020	25	10/05/2020	10/05/2020	N/A	01/04/2021	

16. (0299-19/20) Approval: Leave of Absence

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following *Leave of Absence*:

Employee #	Leave Start Date	Accumulated Family Illness Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 5025	08/25/2020	29	10/09/2020	10/09/2020	01/08/2021	08/2021	

17. (0300-19/20) Amendment: Unpaid Medical Leave

**RESOLVED** following unpaid medical leave during the 2019/2020 school year:

Employee #	Leave Start Date	Accumulated Sick Days Applied	MLOA Start Date <i>(unpaid without benefits)</i>	MLOA Start Date <i>(unpaid without benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return	Notes
ID# 8785	02/28/2020	2	03/11/2020	03/11/2020	N/A	03/30/2020	Supersedes action on 03/02/2020 to amend return date.

18. (0301-19/20) Approval: Staff Transfers

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following staff transfer:

Name	Position	Location	Column/Step	FTE	Salary	Effective Date	Notes
Irene, Alexis	School Counselor	CHS	N/A	N/A	N/A	08/25/2020	Transfer to new position

19. (0302-19/20) Amendment: Staff Transfers

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends the following staff transfer:

Name	Position	Location	Column/Step	FTE	Salary	Effective Date	Notes
Medvin, Kelly	School Counselor	LAF	MA/9	0.60	\$41,064.00	08/25/2020	Voluntary transfer from SBS. Supersedes action from 01/13/20 to amend FTE, salary & date.

20. (0303-19/20) Rescission: Unpaid Absences

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education rescinds the following unpaid absences during the 2019/2020 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Coleman, Shay	Teacher	LAF	2	03/18/2020	03/19/2020	
Militello, Megan	Teacher	SBS	1	04/03/2020	04/03/2020	
Hyde, Anne	Paraprofessional	CHS	2	03/26/2020	03/27/2020	
Winters, Stacy	Supervisor of Mathematics	District	3	04/15/2020	04/17/2020	
McHugh, Pam	Teacher	CMS	2	04/20/2020	04/21/2020	
Brandt, Jillian	Teacher	CMS	2	04/13/2020	04/14/2020	

21. (0304-19/20) Approval: Extra Class - Certificated Staff

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves an *Extra Class* for Certificated Staff members, for the 2019/2020 school year, detailed as follows:

Name/Position	Location	Effective Date	End Date	Salary	Notes
Kenneth Bryson/Teacher of Music	LAF	02/06/2020	03/13/2020	\$900	

Anna Amster/Teacher of Health	CHS	04/27/2020	06/18/2020	\$1,980	
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22. (0305-19/20) Approval: Athletic Department In-House Rates 2020/2021

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Athletic Department In House Rates for the 2020/2021 school year as listed below:

Job	Sport	Rate
Site Administrator	Football	\$100
Site Administrator	All Other Sports	\$75
Announcer	All Sports	\$60
Site Manager	All Sports	\$50
Clock Operator	All Sports	\$50
Ticket Takers	All Sports	\$45

23. (0306-19/20) Approval: Travel - None

**WHEREAS:** In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s **Policy 6471 - School District Travel**, travel by school district employees and Board of Education members must be approved in advance; now **THEREFORE, BE IT RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable

**B. FINANCE/FACILITIES**

Agenda items B.1 to B.16, Motion by Trustee: Mr. Gilfillan, seconded by Trustee: Ms. Critchley Weber  
Roll call vote: 9-0

Mr. Gilfillan thanked both the CEF and the Girls Scouts for their donations. Noted that the tax increase in the budget is 1.98% of a tax increase. Stated the B-3 is to oppose the bill 3902 to allow the municipalities to delay the tax payments to school districts.

Dr. LaSusa explained the issues impacting B3902 and the impact of decreased tax collections.

1. (0260-19/20) Approval: Payments - Bills List & Payroll

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Totals
Bills List - 3-30-2020	\$177,228.72
Bills List - 4-10-2020	\$1,252,348.59
Bills List - 4-27-2020	\$642,700.43
<b>Total</b>	<b>\$2,072,277.74</b>

2. (0261-19/20) Approval: Budget 2020/2021 School District of the Chathams

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the 2020/2021 school district budget using the 2020/2021 state aid figures and for submission

to the Executive County Superintendent for review and approval in accordance with N.J.S.A. 18A:7F-5 and 18A:7F-6 as follows:

General Fund Current Expenses	\$ 71,693,869
Capital Expenditures	\$ 912,469
Summer Instruction	\$ 200,597
Grants and Entitlements	\$ 853,540
Debt Service Fund	\$ <u>3,540,175</u>
Total	\$ <u>77,200,650</u>

The budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards and is in compliance with N.J.S.A. 18A and N.J.A.C Title 6 and 6A:

The Anticipated Enrollment for the school year 2020/2021 is 4,121 students.

**WHEREAS:** The district has a taxing authority of the 2% cap increase over the prior year tax levy which totals \$1,307,207 and which can be used in the 2020/2021 budget;

**BE IT RESOLVED:** The Board approves that there should be raised for the General Fund a tax levy the amount of \$66,657,571, which is a 1.98% tax levy increase for the ensuing 2020/2021 school year; and \$10,000 will be applied to Banked Cap for potential use in future years;

**BE IT RESOLVED:** The Board requests the approval of a Withdrawal from Capital Reserve in the amount of \$800,000 for the local share of the following projects: ADA upgrade to nurse's restroom at CMS, new exterior emergency exit stairs at CMS and Restroom improvements in the field house at cougar field;

**WHEREAS:** School district policy and N.J.A.C. 6A:23A-7.3 et seq. provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement and the 2020/2021 budget includes a maximum travel appropriation of \$150,000. The travel expenses in the amount of \$35,000, have been incurred through February 29, 2020; now, therefore,

**BE IT RESOLVED:** The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded; and

**WHEREAS:** NJAC 6A:23A-5.2(1), the proposed budget provides for a maximum expenditure amount that is annually established for each type of professional service including public relations, with appropriate notification to the board of education if it becomes necessary to exceed the [www.youtube.com/Chathamhighschoolmaximum](http://www.youtube.com/Chathamhighschoolmaximum); now, therefore

**BE IT RESOLVED:** Upon such notification, the board of education may adopt a dollar increase to the maximum amount through board action.

**BE IT FURTHER RESOLVED:** That after the public hearing held via google hangouts and viewable live on the following link: [HYPERLINK](http://www.youtube.com/Chathamhighschool)

["http://www.youtube.com/Chathamhighschool"](http://www.youtube.com/Chathamhighschool) [www.youtube.com/Chathamhighschool](http://www.youtube.com/Chathamhighschool) at the Board of Education meeting on April 27, 2020, at 7:30 PM the User Friendly Budget for 2019/2020 will be posted on the district website.

3. *(0262-19/20) Approval: Opposing the Delay in Transmission of Quarterly Property Tax Revenue to School Districts*

**WHEREAS:** Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the quarterly transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

**WHEREAS:** New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

**WHEREAS,:** on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

**WHEREAS:** a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process—and bringing it to a halt; and

**WHEREAS:** although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

**WHEREAS:** continued timely transmission of school property taxes is critical for the education process to continue without interruption; and

**WHEREAS:** even though municipalities are designated as the authorities to collect property taxes, these taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

**WHEREAS:** as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

**WHEREAS:** the School District of the Chathams Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

**NOW, THEREFORE, BE IT RESOLVED:** that the School District of the Chathams Board of Education urges the State Senate and the Governor to oppose A-3902; and be it further

**BE IT RESOLVED:** that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the Legislative District's representatives in the state Senate and General Assembly; and be it further

**BE IT FURTHER RESOLVED:** that copies of this resolution be sent to the New Jersey School Boards Association.

4. *(0263-19/20) Approval: Transfers - March 2020*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Report of March 2020 Transfers within the 2019/2020 budget in compliance with N.J.A.C. 6A:23-2.11(A) 2. *(Attachment B-4)*

5. *(0264-19/20) Approval: Monthly Report of County Transfers - March 2020*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Monthly Report of County Transfers for March 2020. *(Attachment B-5)*

6. *(0265-19/20) Approval: Report of the Board Secretary - March 2020*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Secretary for March 2020. *(Attachment B-6)*

7. *(0266-19/20) Approval: Report of the Board Treasurer - March 2020*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Treasurer for March 2020. *(Attachment B-7)*

8. (0267-19/20) Approval: Finance Certification - March 2020

**RESOLVED:** Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary’s and Treasurer’s monthly financial reports for March 2020 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

9. (0268-19/20) Acceptance: CEF 3D Printer Supply Donation

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves a donation from the CEF in the amount of supplies values at \$1,726.00. This donation is filament, transparency film, new replicator grips and extruders for our school district's 3D printers in an effort to enable teachers to continue producing PPE face masks for front liners and medical personnel.

10. (0269-19/20) Acceptance: CHS Girl Scout Silver Award Donation

**RESOLVED:** Upon recommendation of the Superintendent, and as approved by the Milton Avenue School Principal, the Board of Education approves the donation from the CHS Girl Scout Silver Award candidates. The CHS Girl Scouts raised \$969.34 to purchase the following for the preschool playground area:

ITEMS	TOTAL
4 Toy Tires	\$895.14
1 Teeter-Totter	\$74.20

11. (0270-19/20) Approval: District Donations of Health Supplies

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the district donation to assist in the battle against COVID-19 of the following items to Atlantic Health, 220 American Road, Morris Plains, NJ with a total value of \$4,410.00:

Item	Value
77 Boxes of Gloves	\$785
47 Boxes Surgical Masks	\$155
47 Boxes Cotton Swabs	\$25
4 Boxes Thermometers	\$400
9 Boxes Science Aprons	\$310
33 Boxes personal Protection Kits	\$290
139 boxes rubber gloves	\$1,330
43 Packages N95 masks	\$1,115
<b>Total</b>	<b>\$4,410</b>

12. (0271-19/20) Approval: Home Instruction

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Saint Clare’s Behavioral Health to provide home instruction at the rate of \$55.00/hour not to exceed \$1,125.00 for the 2019/2020 school year.

13. (0272-19/20) Approval: Home Instruction

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Silvergate Prep to provide home instruction at the rate of \$60.00/hour not to exceed \$3,900.00 for the 2019/2020 school year.

14. (0273-19/20) Approval: Consultants

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following Consultants to provide evaluations to students during the 2020/2021 school year:

Name	Title	Price per Evaluation	Not to Exceed
Dr. Jose Moreno	Psychiatrist	\$600.00	\$4,200.00
Dr. Isabel Carotenuto (GingerBredKidz, LLC)	Neurodevelopmental Pediatrician	\$475.00	\$9,025.00

15. (0274-19/20) Approval: Outside Vendors to Provide Services for 2020/2021

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following outside vendors to provide services for the 2020/2021 school year, effective July 1, 2020 through June 20, 2021 as listed below:

Name	Service	Not to exceed per hour	Total
Creature Comfort	Pet Therapy	\$20.00	\$400.00
Terri Jones (Pediatric Therapy of NJ)	Speech/Language Services	\$168.00	\$20,000.00
Julie Guzman (Sensory Garden)	OT Services	\$115.00	\$9,000.00
Solomon Therapeutics (STARs)	Speech/Language Services	\$150.00	\$7,500.00
Summit Speech School	Consult & Inservices	\$165.00	\$1,000.00
Melissa Valent (Team Behavior Consultants)	ABA Services	\$100.00	\$29,000.00

16. (0275-19/20) Acceptance: **Additional** funds for Nonpublic Auxiliary and Handicapped Aid (Chapter 192/193)

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the acceptance of **additional** funds from the New Jersey Department of Education for the Nonpublic Auxiliary and Handicapped Services Aid (Chapter 192/193) for the 2019/2020 school year as follows:

- Chapter 193 - Initial/Reevaluation - \$6,498.00

**C. CURRICULUM**

Agenda items C.1 to C.2, Motion by Trustee Ms. Kenney, seconded by Trustee Ms. Critchley Weber  
Roll call vote: 9-0

1. *(0126-19/20) Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from March 16, 2020 through April 24, 2020.*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of March 16, 2020 through April 24, 2020 pursuant to N.J.S.A. 18A:37-1 et seq.

***Nothing to Report***

2. *(0127-19/20) Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

**RESOLVED:** That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's March 16, 2020 Meeting, which encompasses all HIB findings from March 2, 2020 through March 13, 2020.

**D. POLICY** – Mr. Ryan had nothing to report.

#### **VII. BOARD BUSINESS:**

- Ms. Critchley Weber asked if there is any changes that need to be made for the 2020/2021 school year.
- Dr. LaSusa noted that there are no changes needed for 2020/2021 yet. He added that for 2019/20 a decision will be need to be made with the 3 unused snow days. A return to school will effect when the days are used. Social distancing will be a major factor in if and now events can occur.
- Mr. Arnuk thanked Connor Henderson for the conducting the amazing video version of the board meeting.
- Dr. LaSusa added that Connor Henderson also produced an episode of the pulse remotely and is remotely working on the TedX meeting to be held in a remote format.

#### **VIII. PUBLIC COMMENTARY: NONE**

#### **IX. EXECUTIVE SESSION - NONE**

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss: (select one or more)

1. a matter rendered confidential by federal or state law;
2. a matter in which release of information would impair the right to receive government funds;
3. material the disclosure of which constitutes an unwarranted invasion of individual privacy;
4. a collective bargaining agreement and/or negotiations related to it;
5. a matter involving the purchase, lease, or acquisition of real property with public funds;
6. protection of public safety and property and/or investigations of possible violations or violations of law;
7. pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
8. specific prospective or current employees unless all who could be adversely affected request an open session;
9. deliberation after a public hearing that could result in a civil penalty or other loss; and be it further



**RESOLVED:** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

**X. PUBLIC SESSION**

**XI. ADJOURNMENT** - On a motion by Ms. Critchley Weber, seconded by Mr. Ryan, and as approved by unanimous voice vote, the meeting adjourned at 8:40 PM.

**Minutes recorded by:**

**Peter Daquila**  
**Business Administrator/Board Secretary**